



City of Gonzales Police Department



415 EAST CORNERVIEW • GONZALES, LOUISIANA 70737 • PHONE (225) 647-7511 • FAX (225) 647-9544

REQUEST FOR UNIFORMED DETAIL

Any citizen, business or other organization requesting the employment of off-duty Officers of the Gonzales Police Department must complete this form and forward it in person or by Fax (225-647-9544) Lt. David Breaux (225-647-9581) or Lt. G. Ferrari (225-647-9582).

***REQUESTS ARE TO BE MADE A MINIMUM OF AT LEAST (14) WORKING DAYS
PRIOR TO THE EVENT***

For in-person delivery:

Gonzales Police Dept.
415 E. Cornerview Rd.
Gonzales, La. 70737

For Fax delivery:

Lt. Breaux or Lt. Ferrari
Fax: 225-647-9544
Tel: 225-647-9581 or 9582

Type of Organization (check one)

Business School
 Individual Government
 Other

Person and or Organization Requesting Detail: (PLEASE PRINT)

Name: _____

Ph#: _____

Cell#: _____

Address: _____

D/L#

St.

City: _____

E-mail: _____

Representing (Organization): _____

Location of Event: _____

Type of Event: _____

Number of Attendees: _____

Band /D.J. info: _____

Date of Event: _____

Hours of Event: _____ a/m p/m until _____ a/m p/m

THERE IS A (4) HOUR MINIMUM FOR OFFICERS WORKING AN EVENT

****THE NUMBER OF OFFICERS WILL BE DETERMINED BY THE LIEUTENANT****

RATE OF PAY PAYABLE BY CASH ONLY or with pre-approved invoicing:

\$45.00 PER OFFICER PER HOUR
 \$40.00 PER OFFICER PER HOUR FOR SCHOOLS
 \$55.00 ANY HIGH VISIBLE TRAFFIC DETAIL
 \$55.00 PER OFFICER PER HOUR (IF LESS THAN 14 DAYS NOTICE)
 \$ 5.00 PER HOUR/PER VEHICLE FUEL ADJUSTMENT FEE (To be determined by approver in advance of detail)

******SPECIAL EVENT RATES MAY VARY*****

Will any alcoholic beverages be sold at this function? YES NO (check one)

(*IF ALCOHOL IS SOLD YOU MUST SUPPLY COPY OF PERMIT TO SELL ALCOHOL WITH THIS FORM)

Will any alcoholic beverages be consumed at this function? YES NO (check one)

(*(2) Officers are required for any function where alcohol is consumed)

(** 21-year-old age requirement for alcohol will be enforced**)

***CANCELLATIONS MUST BE MADE 72 HRS. IN ADVANCE TO 225-647-9581 or 225-647-9582**

Signature of person submitting request

Approved by: (G.P.D. Use Only)

Date Today: _____

(I HEREBY STATE THAT THE ABOVE INFORMATION IS TRUE)