



# City of Gonzales Police Department



415 EAST CORNERVIEW ● GONZALES, LOUISIANA 70737 ● PHONE (225) 647-7511 ● FAX (225) 647-9544

## REQUEST FOR UNIFORMED DETAIL

Any citizen, business or other organization requesting the employment of off-duty Officers of the Gonzales Police Department must complete this form and forward it in person or by Fax (225-647-9544) Lt. David Breaux (225-647-9581) or Lt. G. Ferrari (225-647-9582).

**\*REQUESTS ARE TO BE MADE A MINIMUM OF AT LEAST (14) WORKING DAYS  
PRIOR TO THE EVENT\***

*For in-person delivery:*

Gonzales Police Dept.  
415 E. Cornerview Rd.  
Gonzales, La. 70737

*For Fax delivery:*

Lt. Breaux or Lt. Ferrari  
Fax: 225-647-9544  
Tel: 225-647-9581 or 9582

*Type of Organization (check one)*

- ☐ Business ☐ School  
☐ Individual ☐ Government  
☐ Other

Person and or Organization Requesting Detail: **(PLEASE PRINT)**

Name: \_\_\_\_\_ Ph#: \_\_\_\_\_ Cell#: \_\_\_\_\_

Address: \_\_\_\_\_ D/L# \_\_\_\_\_ St. \_\_\_\_\_

City: \_\_\_\_\_ E-mail: \_\_\_\_\_

Representing (Organization): \_\_\_\_\_

Location of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_ Band /D.J. info: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Hours of Event: \_\_\_\_\_ a/m p/m until \_\_\_\_\_ : \_\_\_\_\_ a/m p/m

**\*THERE IS A (4) HOUR MINIMUM FOR OFFICERS WORKING AN EVENT\***

**\*\*THE NUMBER OF OFFICERS WILL BE DETERMINED BY THE LIEUTENANT\*\***

**RATE OF PAY PAYABLE BY CASH ONLY or with pre-approved invoicing:**

- ☐ \$45.00 PER OFFICER PER HOUR  
☐ \$40.00 PER OFFICER PER HOUR FOR SCHOOLS  
☐ \$55.00 ANY HIGH VISIBLE TRAFFIC DETAIL  
☐ \$55.00 PER OFFICER PER HOUR (IF LESS THAN 14 DAYS NOTICE)  
☐ \$ 5.00 PER HOUR/PER VEHICLE FUEL ADJUSTMENT FEE *(To be determined by approver in advance of detail)*

**\*\*\*\*SPECIAL EVENT RATES MAY VARY\*\*\*\***

Will any alcoholic beverages be sold at this function? YES ☐ NO ☐ (check one)

(\*IF ALCOHOL IS SOLD YOU MUST SUPPLY COPY OF PERMIT TO SELL ALCOHOL WITH THIS FORM)

Will any alcoholic beverages be consumed at this function? YES ☐ NO ☐ (check one)

(\*2 Officers are required for any function where alcohol is consumed)

(\*\* 21-year-old age requirement for alcohol will be enforced\*\*)

**\*CANCELLATIONS MUST BE MADE 72 HRS. IN ADVANCE TO 225-647-9581 or 225-647-9582**

Signature of person submitting request \_\_\_\_\_

Approved by: **(G.P.D. Use Only)** \_\_\_\_\_

Date Today: \_\_\_\_\_

**(I HEREBY STATE THAT THE ABOVE INFORMATION IS TRUE)**